PAI Family Safety Assessments

**Referral form**

**Date of referral:**

**Type of work required. Please tick the boxes as applicable**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Family Safety Assessment | Cognitive assessment | Psychological assessment |
| Father |  |  |  |
| Mother |  |  |  |

**Information needed at the time of referral**

* Letter of instruction from the lead solicitor or social worker making the referral
* Contact details for all the parties involved and their legal representatives, if applicable
* A copy of the court order (where appropriate)
* The court bundle, or if the case is not in proceedings, a chronology of significant events and an outline of the child protection concern
* The parties’ criminal records and any other police intelligence available
* Details of funding arrangements and a purchase order for the local authority’s share of costs. (Local Authorities are increasingly operating a ‘no purchase order, no payment’ policy, so we will not be able to start work until we receive a purchase order).

**Important information**

**Referrers should be aware that because of the comprehensive nature of our family safety assessments, we cannot provide additional assessments of cognitive and / or general psychological functioning within the Legal Aid Agency’s guideline hours allowance for a single assessment. Such assessments therefore need to be commissioned and funded separately.**

**Please refer to our information leaflet for more detail.**

**Referral information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Father/caregiver** |  | **DOB:** | **Age** |
| **Mother/caregiver** |  | **DOB:** | **Age** |
| **Child/ren** |  | **DOB:** | **Age** |
| **Other significant adults** |  |  |  |

**Parents’ contact details**

|  |  |
| --- | --- |
| **Father** |  |
| **Mother** |  |

**Legal representatives (if applicable)**

|  |  |
| --- | --- |
| **Father’s Solicitor:** | **Mother’s Solicitor:** |
| **Children and Guardian’s Solicitor:** | **Local Authority Solicitor**: |
| **Lead solicitor or referring social worker** |  |
| **Other professionals** |  |
| **How funding is to be arranged (i.e is the local authority responsible for costs, or are costs to be split between the parties ?)** |  |
| **Outline of main child protection concerns** | |